

ACKNOWLEDGEMENT OF ACCOUNTABILITY FORM
ELIAS B. LOPEZ DORMITORY / DORMITORY ANNEX

Name: _____

Course: _____

Room Number: _____

QUANTITY	UNIT	DESCRIPTION	PROPERTY NUMBER
1	pc	Room key	
1	unit	Study Table	
	pcs	Jalousies (complete)	
		Window Screens (no holes)	
1	pc	Bedfoam (cover has no stain)	
1	unit	Closet	
2	pcs	Closet door handle	
1	pc	Chair	

I hereby acknowledge that I have reeived the above mentioned items/properties in good condition. I am liable of any damages or loss and I will return the said items/properties complete and in good condition upon my check-out every end of the semester.

In case of loss or damage, I will pay or exchange the items/properties with a new one:

Room key	P50.00
Jalousie	P50.00
Closet door handle	P50.00
Window Screens	P100.00
Bedfoam stain	P300.00
Chair	P500.00

Student's Name and Signature : _____ Date: _____

Parent's/Guardians Name and Signature:_____ Date: _____

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